RULES FOR EXAMINATION

These rules apply to all examinations. You agree to take every examination at SMU Dedman School of Law on your own individual honor and to abide by these rules. If you are unable or unwilling to do so, you may request permission from the Assistant Dean for Student Affairs to take an examination under supervision.

1. **ASSIGNED ROOMS AND SEATING:** Examination rooms are assigned; you must take your examination in the room to which you are assigned. You must sit in alternate seats.

2. **PERMITTED ITEMS:** You are permitted to have the following items at your seat in the examination room:
   - Materials, if any, authorized by your instructor for use during the examination
   - Pens, pencils, highlighters
   - Sweater or jacket
   - Prescription eye glasses (no cases, no dark lenses)
   - Food and beverages
   - Keys, key cards
   - In-ear earplugs
   - Billfolds, wallets, cardholders
   - Laptop computer with ExamSoft installed and running

3. **COURTESY ARRANGEMENTS FOR HEALTH-RELATED CONDITIONS:** If you believe that you need to use items during the examination that are not listed above as permitted, such as medication or medical devices, or if you believe you need any special arrangements to address health-related conditions, please contact the Assistant Dean for Student Affairs as soon as possible for instructions on how to request courtesy arrangements. This section does not apply to testing accommodations based on a disability.

4. **PROHIBITED ITEMS:** Anything not listed above as a permitted item is prohibited. Prohibited items include:
   - Study materials, papers, printed materials not authorized by the instructor for use during the examination
   - Cell phones, smart phones, radios, pagers, and any other electronic communication devices
   - Cameras, scanners, recorders
   - Digital watches, analog watches, timers, clocks
   - Calculators, if not authorized by the instructor for use during the examination
   - Headphones or any sound suppression device other than in-ear earplugs

5. **PROHIBITED ITEMS DURING EXAMINATION:** During the examination, prohibited items must be left at the extreme front of the room. You may not take any materials from the examination room or access prohibited items during the examination.

6. **TIMING:** You are expected to observe the time limit set for each examination. Writing or typing after a “STOP” command is called a violation of the Student Code of Professional Responsibility. Candidates for the degree of Master of Laws for Foreign Law School Graduates whose native language is other than English are permitted additional time of 20 minutes per hour. At the end of the time allotted for the examination, you must stop writing and upload your answers or leave your answers on the instructor’s desk at the front of the examination room.

7. **OBSERVED VIOLATIONS:** If you observe a violation of the Student Code of Professional Responsibility, you should report it to the Assistant Dean for Student Affairs. Reports will remain confidential unless and until disciplinary proceedings are initiated.