



SMU | DEDMAN
SCHOOL OF LAW

Legal Clinics

Pre-registration Packet

Summer and
Fall 2017

Pre-Registration Procedures for Legal Clinics

1. Eligibility: a) **COMPLETION OF 50%** of the hours required for graduation (minimum 44 hours) by the end of the Spring 2017 semester and b) **GPA above 2.0**. If you are currently on academic probation, you may not pre-register for any of the clinics.

Clinic	Prerequisites/Co-Requisites <i>(can take in same semester enrolled in clinic)*</i>	Mandatory Orientation Date
W.W. Caruth, Jr. Child Advocacy Clinic	Evidence*	Friday, August 18, 2017 8:30 a.m. – 5:00 p.m.
Civil Clinic	Professional Responsibility*	Summer: Tuesday, May 23, 2017, 8:30 a.m. Fall: Friday, August 18, 2017
Consumer Advocacy Project	Professional Responsibility*	Friday, August 18, 2017
Criminal Litigation Clinic	Evidence	Thursday, August 17, 2017 AND Friday, August 18, 2017
Federal Taxpayers Clinic	Federal Income Tax	Summer: Friday, May 19, 2017 Fall: Thursday, August 17, 2017 Both at 8:30 am
Judge Elmo B. Hunter Legal Center for Victims of Crimes Against Women	1) Professional Responsibility*	Thursday, August 17, 2017 AND Friday, August 18, 2017
Innocence Clinic	N/A	Friday, August 18, 2017
Patent Clinic	See Patent Clinic Flyer for details & Must Submit Patent Application in addition to Clinic Application	Friday, August 18, 2017
Small Business and Trademark Clinics	Business Enterprise	Summer TBD Fall: Friday, August 18, 2017 9:00 a.m. – 3:30 p.m.
VanSickle Family Law Clinic	Professional Responsibility*	Thursday, August 17, 2017

2. Mandatory Orientations and Prerequisites/Co-Requisites: MAY NOT BE WAIVED.

3. Rank clinic choices: Please rank your choice of clinic on the Clinic Application Form. Number 1 is first choice, 2 is second choice, etc. We will fill the Clinics according to your stated preference.

4. Submit Application: Download Application, complete, sign and initial application, then submit online via **Symlicity ID # 13292, beginning Thursday, March 23, 2017. Deadline to submit your Lottery Application online is Monday, April 10, 2017, by 8:00 a.m.**

5. Drawing and Waiting List: If your name is drawn for a Clinic slot, your name will be entered on the roll for that Clinic and your name will not be placed on any waiting list. After all Clinics slots have been filled, we will continue drawing names for the waiting lists and names will be placed on the waiting list of each clinic the student ranked on his/her application. Students will be notified of any openings in the order in which their names appear on the list.. **Clinic lists will be posted by Thursday, April 13, 2017.**

6. Prior Clinic Experience: If you have been enrolled in any of the Clinics at SMU (or in a clinical program at another school) **you cannot participate in the drawing.** Students without prior Clinic experience have priority. However, you may put your name on the waiting list for one of more of the Clinics **after** the drawing is completed. Your name will be added to the bottom of the waiting list.

7. Registration: If you are drawn for a clinic, you are **required** to register **for that Clinic**. You must be on a Clinic list to register and you may only register for the Clinic for which you were selected. **Registration begins on Monday, April 17, 2017 through Wednesday, April 19, 2017.**

8. Dropping Clinic: If you must drop Clinic, you must receive permission from the appropriate clinic director so other students on the waiting lists can enroll. The deadlines for dropping are: **Summer 2017: by 5:00 p.m. on Monday, May 8, 2017**
Fall 2017: by 5:00 p.m. on Monday, August 7, 2017

W.W. CARUTH, JR. CHILD ADVOCACY CLINIC

FALL 2017: 5 credits

The W.W. Caruth, Jr. Child Advocacy Clinic is an interdisciplinary clinic where students will represent abused and neglected children in child welfare cases in Dallas County Juvenile District Courts. Enrollment is limited to 8 students.

To be eligible for the Child Advocacy Clinic:

- you must be a student in good academic standing;
- you must have completed at least one-half of the credits required for graduation; and
- ***you must have completed Evidence before being enrolled in the Child Advocacy Clinic OR be enrolled in Evidence at the same time that you are in Clinic.***

Other important considerations students should know about being in Child Advocacy Clinic include:

- Child Advocacy Clinic students should expect to spend 10-20 hours each week on clinic-related work. The workload fluctuates with case events.
- During the course of the semester, students will handle at least one, probably two, and possibly more court hearings (of varying length/detail/complexity). Most (but not all) hearings take place in the morning. You should take this into account in scheduling your other courses.
- You will need to visit your child clients in their placement homes about once a month and will otherwise need to conduct “fieldwork” investigation activities around the Dallas area (and occasionally beyond). So, it is advisable to have a reliable vehicle (you will be reimbursed for case-related mileage that you submit).
- **There is also a mandatory 1-day orientation on Friday, August 18, 2017 from 8:30 a.m. – 5:00 p.m. and “mandatory” means “mandatory.” But it will be essential to get you ready to start practicing law on behalf of your clients as soon as possible!**
- Students who add/drop less than 10 days prior to the beginning of orientation cause significant problems for clinic faculty and staff, and such changes may result in a clinic slot going unfilled. **If you must drop clinic, YOU MUST RECEIVE PERMISSION FROM THE DIRECTOR OF THE CHILD ADVOCACY CLINIC OF YOUR INTENTIONS BY MONDAY, AUGUST 7, 2017 BY 5:00 p.m. so another student on the waiting list can enroll.**
- *AND – FAIR WARNING - you may get hooked on helping kids in our society, public service as a lawyer, and improving our justice system. But, even if you somehow do not, you will learn a lot as a lawyer from the experience of representing these clients, investigating their cases, and zealously advocating for them.* Lessons applicable beyond child welfare lawyering.

PLEASE DO NOT PRE-REGISTER FOR THE CHILD ADVOCACY CLINIC UNLESS YOU INTEND TO ENROLL.

Clinic Description

The Child Advocacy Clinic is appointed by the Dallas County Juvenile District Courts to represent children in the “dual role,” as guardian ad litem and attorney ad litem (“GAL/AAL”) and, on occasion, as the child’s AAL for a limited purpose representation. It is important and fulfilling work for the most vulnerable of clients. It also is work that will train you in lawyering skills and techniques that you will apply within, as well as outside of, the child welfare context.

- Each student attorney is assigned 1-2 cases and may work with one or more fellow attorneys depending on the complexity of the case.
- Each week, students attend a tutorial with the Director to review what is going on with the student’s client(s) and case(s). The tutorials serve as a time outside of the classroom for the Director to provide guidance to the student attorney, evaluate how the student attorney progresses in his/her role as GAL/AAL, and discuss any other issues relevant to assist the student in his/her development and training as a lawyer.
- Student casework includes interviewing child clients and their family members; investigating the facts of the removal by Child Protective Services; monitoring the child’s status with health care professionals, school officials, and others; monitoring family services; conducting home studies on potential relative placements for the children; monitoring the children while in foster care and during parent/child visitation; advocating for various services for the children; and working with Court Appointed Special Advocates (“CASA”).
- Students represent their clients as the *first chair attorney* at all hearings, mediation proceedings, and trial, with the close supervision of the director.
- Most of the “fieldwork” done by the students, although discussed and planned in tutorials, is unsupervised.
- Students are graded on a variety of factors, including class participation, casework (including case analysis and progress, oral and written advocacy, client counseling, practice management, personal growth in lawyering, and professionalism), and two to three course projects. Heavy emphasis of the grading structure is placed on casework.

Students enrolled in the Child Advocacy Clinic attend a mandatory one day orientation before the first day of classes. During the semester, there are bi-weekly classes on Monday and Wednesday from 3:00 pm until 4:15 pm that focus on the core issues relevant to children’s advocacy in the child welfare system and practice skills in general.

- The classes cover applicable federal and state law, procedural and ethical issues involved in the legal representation of children, and litigation skills for that representation focus and beyond (oral and written advocacy, drafting pleadings, interviewing and counseling, mediation, trial preparation, and trial advocacy).
- Guest speakers provide an interdisciplinary perspective on the law. Speakers may include child and family psychologists, child development specialists, CPS supervising caseworkers, drug testing experts, foster agency professionals, cultural competence professionals, jury consultants, and others.
- The class component of the Clinic, while including lectures by the director, is interactive, often consisting of “rounds” where Clinic cases are discussed among the class as a law firm with a clinic student attorney leading the discussion. Classes also include simulated or “mock” court and investigative situations – but based on real Clinic cases - to enhance the learning process and prepare students for upcoming court proceedings (as well as law practice in general).

Outside Component/Course Projects

- During the course of a semester, Clinic students attend at least one Child Maltreatment Grand Rounds, which are hour long seminars provided once a month (on the first Friday of every month from 8:30 am – 9:30 am) to doctors, nurses, and other child welfare professionals at Children’s Medical Center about specific types of child abuse, and prepare a brief memorandum regarding the experience.
- Students will work on a project initiated in fall 2016 to create podcasts of interviews with former foster youth.
- Students may also be required to engage in an additional community service project or activity.

IF YOU WANT TO DEVELOP SKILLS APPLICABLE TO ANY LITIGATION PRACTICE, GAIN VALUABLE LITIGATION EXPERIENCE, AND MAKE A DIFFERENCE IN THE LIFE OF A CHILD, SIGN UP FOR THE CHILD ADVOCACY CLINIC!!

Mandatory Orientation:

Friday, August 18, 2017 from 8:30 a.m. – 5:00 p.m.

SMU DEDMAN SCHOOL OF LAW
CIVIL CLINIC AND CONSUMER ADVOCACY PROJECT
5 CREDITS FALL 2017 – 4 CREDITS SUMMER 2017

AN EXCITING PLACE TO WORK AND LEARN!

The Civil Clinic and the Consumer Advocacy Clinic are two of the ten legal clinics for low-income clients located on the ground floor of Storey Hall. Both are one-semester, 5-credit, graded courses (4 credits in the summer). To be eligible, students must have completed at least half of the credits required for graduation (minimum 44) and not be on academic probation at the time of pre-registration.

PRACTICE REAL LAW ON BEHALF OF REAL CLIENTS

Student attorneys in the clinic handle real problems involving low-income clients as authorized by the Student Practice Rules of the State Bar of Texas. Currently, **Civil Clinic** student attorneys are representing clients in landlord-tenant disputes, consumer fraud, real estate transactions, mortgage and other credit matters. Clinic attorneys have also secured U-Visas for immigrant clients, tracked down stolen cars and the “ring” engaged in scam sales, helped a client deal with flooding problems, helped a client enforce an elder healthcare employment contract, and stepped in to enforce a roofing contract.

In addition to the direct representation student attorneys in the **Consumer Advocacy Project** provide, they also engage in **outreach and education in the community**. In past semesters, they have worked with nonprofit organizations to educate immigrants, low-income taxpayers and consumers on a range of matters. They also engage in **advocacy** on issues related to groups of consumers. Currently Consumer Advocacy Students are working on matters relating to self-representation, payday lending and the criminalization of consumer debt.

While all student work is supervised by a clinic faculty member, the **student attorney is first chair**. Students work and learn in all aspects of the lawyering process. They conduct client and witness interviews, fact investigation, legal research, and problem solving. Clinic attorneys are responsible for advising and counselling their clients regarding available options. Ultimately students in both clinics conduct negotiations and mediations, and if needed, they pursue litigation. Clinic attorneys handle all aspects of litigation including case planning, drafting pleadings and handling discovery, including depositions. Clinic attorneys are lead counsel in the courtroom where they handle motion practice and hearings, trials and appeals.

CLINIC FACULTY

Students work individually with Clinic faculty members. Associate Dean for Clinics, Professor **Mary Spector** is the Director of the Civil Clinic and the Consumer Advocacy Project, and a Supervising Attorney. Mr. Eliot Shavin is an Adjunct Clinical Professor and a Supervising Attorney in the Civil Clinic.

In coordination with the student attorneys, Clinic faculty select cases that raise interesting legal and factual issues and that expose students to disputes and contested legal issues. Faculty try to keep caseloads small to allow student attorneys to fully explore the facts and legal issues of each case and to insure that students provide excellent legal representation to their clients.

TIME COMMITMENT

In the **FALL 2017** semester, Clinic students should expect to spend a minimum of **15 hours each week** on clinic related work including preparing for and attending the clinic lawyering seminar, interviewing potential new clients, and handling their assigned casework. The **FALL 2017 mandatory lawyering seminar is held twice each week on Tuesdays and Thursdays, from 11:00 a.m. to 12:15 p.m.** In addition, as part of their clinic work, student attorneys participate in weekly one-on-one supervisory conferences where they work with faculty to develop their lawyering skills, discuss ethical issues, and review other dimensions of client representation including the dynamics of client decision making. In scheduling other courses, students should not take a larger than normal course load and students should take into account the flexibility that is needed to represent clinic clients.

In the **SUMMER 2017** semester, students should expect to spend approximately 180 hours over the course of the summer semester on clinic-related work. The class time is to be determined with the supervisor after registration.

ELIGIBILITY, REGISTRATION AND ORIENTATION

Students must have completed 44 hours by the time they begin their clinic semester. Students must not be on academic probation at the time of pre-registration. The Legal Clinics cannot accommodate all eligible students who wish to enroll. For each student who enrolls, the faculty and staff engage in significant preparations prior to the beginning of the semester. **Do not** pre-register for a Clinic unless you intend to enroll. If you **MUST** drop Civil/Consumer Clinic - **Summer**: Notify Eliot Shavin at eshavin@smu.edu, no later than 5:00 p.m. on Monday, May 8, 2017. **Fall**: Notify Professor Mary Spector at mspector@smu.edu, no later than 5:00 p.m., Monday, August 7, 2017.

MANDATORY ORIENTATION – NO WAIVERS

Mandatory Orientation for the Fall 2017 Semester will be held on **Friday, August 18, 2017**. The mandatory orientation date for Summer 2017 will be held on **Tuesday, May 23, 2017**.

SMU DEDMAN School of Law

Fall 2017

Criminal Clinic (6 Credits)

The Criminal Clinic is a combination of academic and practical experience affording the law students the privilege of practicing criminal defense law in the Dallas County Criminal Courts. For that to occur, supervising attorneys certify to the Courts that we will properly train and supervise the student attorneys. This in turn requires student receptiveness to both learning and supervising.

Criminal Clinic student attorneys represent low-income clients charged with misdemeanor offenses in the Dallas County Criminal Courts. Some of the most common charges you will handle for your clients include: Assault, Criminal Mischief, Criminal Trespass, DWI, Possession of Marijuana, Prostitution, Theft, and Unlawfully Carrying a Weapon. **YOU** will be the attorney for your clients and engage in investigation, interviewing, discovery, plea negotiations, case planning, motion practice and trial. With the assistance of the supervising attorneys, you will be handling real cases and represent real clients. Clinic students will act as trial counsel-arguing everything from a motion to suppress evidence with live police witnesses to a jury trial!

SMU's Criminal Clinic is in its 41st year. The supervising attorneys have been practicing criminal defense law for over a combined 78 years. Criminal Clinic Associate Director Mike McCollum has been with the Clinic for more than 39 years, and Instructor Brook Busbee is a Board Certified Criminal Attorney who has represented many high profile individuals in her 38 years of practice including six Death Penalty trials.

Your responsibility to the Clinic and your clients requires a substantial commitment on your part. Your time commitment to the Clinic is a minimum of 20 hours per week (total of at least 280 hours for the semester). This includes time spent at the courthouse, office hours (you must log 3 hours per week during business hours in the criminal clinic library) and class time. When you have a motion or trial scheduled, considerably more time than the minimal time commitment is required.

Mandatory classes are held on Tuesday and Thursday afternoons from 3:30 p.m. to 4:45 p.m. Additionally, clinic assignments will include short reflective/observation papers, a trial notebook and meeting to review case file management. In scheduling your other courses, you should take into account the flexibility you need to represent clients. It is highly recommended that you do not register for morning classes because you will be at the courthouse almost every day. Clinic students should also be mindful of the fact that court takes up most of the morning- do not schedule 9 or 10 o'clock classes in order to avoid conflicts.

The clinic is a one semester, graded course. We will enroll 12 students for the Fall semester for 6 credits each.

To be eligible for the Criminal Clinic, you must be a student in good academic standing, you must have completed at least one-half (44 hours) of the credits required for graduation at the end of the Spring 2017 semester, and you must have already taken **EVIDENCE**. Student selection for the Criminal Clinic is done as part of the general clinic pre-registration process.

MANDATORY TWO-DAY ORIENTATION: AUG. 17 & 18, 2017

If you MUST DROP Criminal Clinic, you MUST RECEIVE PERMISSION from Administrative Assistant Gloria Zapata (gparrish@smu.edu) by 5:00 on Monday, AUGUST 7, 2016.

SMU DEDMAN SCHOOL OF LAW TAX CLINIC CLINIC

TAX CLINIC - The Tax Clinic is a combination of academic and practical experience. Students represent low-income clients who have tax problems before the Internal Revenue Service. The scope of representation ranges from negotiating settlements and collection plans with the IRS to taking a client's case to Tax Court. Participation in the Tax Clinic will be a unique educational experience in which you will be participating in the representation of actual clients before the IRS and in certain instances in the Tax Court.

Number of Students	8 for fall and 4 for summer.
Prerequisites	Federal Income Taxation and a student in good standing.
Time Commitment	Fall—Minimum of 12 hours per week. You need to be available during the day. Summer Minimum of 15 hours per week. You need to be available during the day.
Class	Thursday, 11:00 a.m. to 12:15 p.m. for the fall semester. Summer class time will be determined by agreement of all students.
Credit	4 hours for the fall semester and 3 hours for the summer semester. No Exam.

SELECTION OF STUDENTS is done by a lottery process. **DO NOT PRE-REGISTER FOR ANY CLINIC UNLESS YOU INTEND TO ENROLL AND ATTEND ORIENTATION.** Tremendous time and effort goes into preparing for the Clinics. Please do not sign up if you do not intend to follow through on your registration. Students who drop within 10 days of school starting may result in a Clinic slot going unfilled. **If you must drop the Tax Clinic, you must notify Gloria Zapata, Administrative Assistant, at gparrish@smu.edu by 5:00 on Monday, May 8, 2017 for Summer students and by 5:00 on Monday, August 7, 2017, for Fall students, so other students on the waiting lists can enroll.** In scheduling your other courses you should take into account the flexibility of time you will need to represent clients. **YOU MUST HAVE COMPLETED 1/2 OF YOUR HOURS FOR GRADUATION (MINIMUM 44 HOURS) BY THE END OF THE SPRING SEMESTER 2017.**

Orientation - Summer: Friday, May 19, 2017 at 8:30 am
Fall: Thursday, August 17, 2017 at 8:30 am

ORIENTATION IS MANDATORYBNO EXCUSED ABSENCES

JUDGE ELMO B. HUNTER LEGAL CENTER FOR VICTIMS OF CRIMES AGAINST WOMEN

About the Clinic

Student attorneys enrolled in the Hunter Legal Center for Victims of Crimes Against Women (“the Clinic”) will, under faculty supervision, provide representation to survivors of gender-based harms, including domestic violence, sexual assault and human trafficking. Eight (8) students may be enrolled each semester and will receive six (6) credit hours for the course.

Client Representation / Fieldwork

Student attorneys will undertake a broad range of legal work while enrolled in the Clinic:

- ❖ Working in teams of two, student attorneys will represent an individual client in a legal matter impacting the life of a survivor of gender-based violence. The legal work performed by student attorneys is holistic and varied; examples of potential matters include: obtaining an order of protection, a family law claim (e.g., divorce, child custody, child support), a humanitarian immigration petition, or post-conviction relief. Students will have extensive client contact and the opportunity to practice a number of lawyering skills, including drafting legal memoranda, motions and written pleadings; interviewing, counseling and negotiating on behalf of clients; and litigating before a variety of tribunals.
- ❖ Working in teams of four, student attorneys will seek long-term solutions to the problem of violence against women through representation of an institutional client. Such systemic advocacy could include creating educational or *pro se* materials; writing policy papers or reports; or conducting policy or legislative advocacy.
- ❖ Working individually, student attorneys will assist a legal services agency in conducting client screenings.

Classroom Component - Clinic Seminar

Students in the Clinic will enroll in a seminar that provides the legal and analytical foundation for their lawyering experiences. Through small group work, exercises, role-plays and large class discussions, the seminar is designed to help students adopt critical perspectives on the practical issues they are experiencing in their casework. Seminar will be held on **Wednesdays from 2:00 to 4:00 p.m.**

Eligibility

Students must have completed 50% of the hours required for graduation (44 hours), have a GPA over 2.0 and may not be on academic probation. Professional Responsibility is a required co-requisite; Family Law and Evidence are recommended. A **mandatory** orientation will be held on **August 17 and 18, 2017.**

Time Commitment

Students should expect to spend approximately 20 hours per week on clinic work, however, the precise amount of time each week will vary depending on the demands of casework.

SMU DEDMAN School of Law

Fall 2017

Innocence Clinic (4 Credits)

The Innocence Clinic is a combination of academic and practical experience affording the participants the privilege of practicing post-conviction law on several cases out of the Dallas County Felony Courts.

Clinic participants represent individuals who have been convicted of crimes, sentenced to prison and who now claim actual innocence. Some of the most common charges you will handle for your clients include: Murder, Sexual Assault, and Aggravated Robbery. As the student attorney, you will engage in any or all of the following: locating and reviewing original trial records; searching for and identifying remaining evidence, if any; analyzing cases for viability; submission of evidence for additional testing; interviewing potential witnesses; communicating with clients, including at least one face-to-face meeting either in the county jail or the assigned prison unit; interacting with assigned personnel from the District Attorney's Office; identifying and communicating with potential experts; drafting briefs, motions and proposed Findings of Fact and Conclusions of Law

This is the second year for SMU's Innocence Clinic. The supervising attorneys have been teaching and practicing criminal defense law for over a combined 46 years. Innocence Clinic Professor Victoria Palacios has been with SMU for more than 25 years, and Innocence Clinic Supervising Attorney Chris Young has been with the Dallas County Public Defender's Office for four years representing clients on pre- and post-conviction matters.

With the assistance of the supervising attorneys, you will be handling real cases involving real clients. Your responsibility to the Clinic and your clients goes beyond the academic calendar and requires a substantial commitment on your part. Your time commitment to the Clinic is a minimum of 12 hours per week. This includes time spent at the courthouse, office hours and class time. The classroom portion of the course will

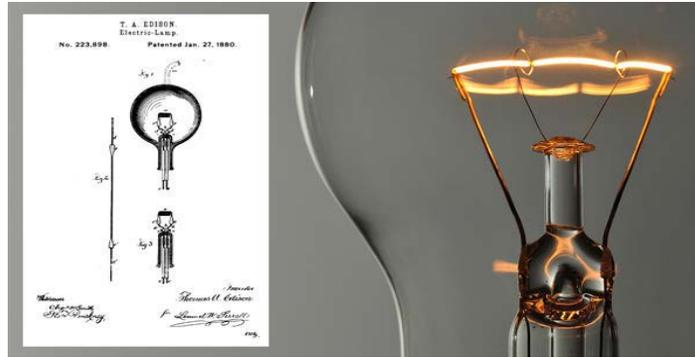
meet weekly for one hour. In scheduling your other courses, you should take into account the flexibility you need to represent clients.

The clinic is a single semester, graded course. Clinic assignments will include weekly clinic meeting participation, written case history/overview, status reports, timesheets, periodic memos to the files, and closing memo submitted by each student at stated intervals during the year.

To be eligible for the Innocence Clinic, you must be a student in good academic standing, you must have completed at least one-half (44 hours) of the credits required for graduation by the end of the Spring 2017 semester, and be eligible for a student bar card. Student selection for the Innocence Clinic is done as part of the general clinic pre-registration process.

MANDATORY ORIENTATION: Aug. 18, 2017.

Deadline to drop Clinic is August 7 at 5:00 PM. You MUST RECEIVE PERMISSION from Administrative Assistant Gloria Zapata (gparrish@smu.edu) who will then contact Victoria Palacios.



PATENT CLINIC Fall 2017

The Patent Clinic provides students with the opportunity to gain experience advising clients on patent-related matters, with the potential to represent these clients in front of the U.S. Patent and Trademark Office (USPTO).

Students, under the supervision of an adjunct clinical professor who is a practicing patent attorney, will provide pro bono legal services to individual and small business clients seeking to protect their inventions using the patent system. The work will typically involve counseling clients regarding patent-related matters, conducting inventor interviews, conducting patentability searches, preparing patentability opinions, drafting and filing patent applications, and drafting and filing responses to actions received from the USPTO.

All students will meet with the clinic director one hour a week, at a regularly scheduled time, for advanced instruction on selected patent prosecution topics.

The Patent Clinic will be offered during the fall and spring terms. Students successfully completing the Patent Clinic will earn 3 credit hours.

To be able to participate in the clinic, you cannot be a USPTO employee, must have successfully completed 1/2 of credits required for graduation, must not be on academic probation, and meet one or more following: (a) Successful completion of Patent Law; (b) Significant patent-related experience; (c) Registered with the PTO. Preference will be given to those who have completed or are concurrently enrolled in Patent Prosecution.

Though you need not already be registered with the USPTO, you must have the necessary technical background to qualify for registration to practice before the USPTO. The necessary technical qualifications are explained in the USPTO's General Requirements Bulletin. (See http://www.uspto.gov/ip/boards/oed/exam/OED_GRB.pdf, pages 4-8.)

For more information, please contact the Director of the Patent Clinic, Marc Hubbard, at mahubbard@smu.edu or (214) 396-6001.

Important dates:

- Application Deadline: April 10, 2017 at 8:00 AM.
- Registration: April 17, 18, and 19.
- Deadline to drop Monday, August 7, 2017 at 5:00.

Orientation will be Friday, August 18th. Time to be announced

SMU DEDMAN SCHOOL OF LAW SMALL BUSINESS AND TRADEMARK CLINIC

SMALL BUSINESS AND TRADEMARK CLINIC. The Small Business Clinic provides free legal services to new and existing small businesses and non-profit organizations that cannot afford to pay legal fees, while providing our students with training and experience in how to be transactional lawyers. Student lawyers advise clients in the start-up of their businesses, assist in preparing necessary formation documents, counsel clients regarding various legal issues, and draft transactional contracts. The student lawyers also form and give advice to non-profit organizations. Student lawyers will learn how to deal with clients involving transactional business law.

The Trademark Clinic is part of the Small Business Clinic and a member of the prestigious USPTO Law School Clinic program. Student lawyers gain specific experience in advising clients about basic trademark matters as well as drafting, filing and handling trademark applications with the USPTO.

Students in the Small Business Clinic will experience the transactional practice of law with real clients who have real issues in the business world. If you are accepted for the Small Business and Trademark Clinic, you **WILL** handle trademark matters.

Number of Students	6 for Fall 2017, TBD for summer
Prerequisites	Business Enterprises and a student in good standing.
Time Commitment	Fall; Minimum 12 hours per week. You need to be available during the day. Summer: minimum 135 hours
Class	Fall: Thursday afternoons 4:00—5:20 pm, Summer TBD
Credit	4 credits for fall, no exam 3 credits for summer, no exam
Orientation	Fall; Friday, August 18, 2017, 9:00-3:30. Mandatory Summer: TBD

SELECTION OF STUDENTS is done by a lottery process. **DO NOT PRE-REGISTER FOR ANY CLINIC UNLESS YOU INTEND TO ENROLL AND ATTEND ORIENTATION.** Tremendous time and effort goes into preparing for the Clinics. Please do not sign up if you do not intend to follow through on your registration. Students who drop within 10 days of school starting may result in a Clinic slot going unfilled. **If you must drop the Small Business and Trademark Clinic, you must notify Gloria Zapata, Administrative Assistant, at gparrish@smu.edu by 5:00 on Monday August 7, 2017 so other students on the waiting lists can enroll.** In scheduling your other courses, you should take into account the flexibility of time you will need to represent clients. **YOU MUST HAVE COMPLETED 1/2 OF YOUR HOURS FOR GRADUATION (MINIMUM 44 HOURS) BY THE END OF THE SPRING SEMESTER 2017.**

ORIENTATION IS MANDATORY. NO EXCUSED ABSENCES.



VanSickle Family Law Clinic
Fall 2017 (6 Credits)

Co-requisite (may be taken concurrently):
Professional Responsibility

The VanSickle Family Law Clinic (“the Clinic”) is new to the clinical program at Dedman Law! I am excited about the opportunity to teach and work with student attorneys to be reflective and ethical practitioners. As you might know, family law can be highly charged and contentious. But, it can also be a rewarding and eye-opening experience.

The chief mission of the Clinic is to train student attorneys to think and act like competent and ethical lawyers with the consequence of providing a valuable service to the community and legal representation to clients. The seminar component will integrate substantive law and theory relevant to family law, core lawyering skills and legal ethics to provide law students real world law practice experience. Under the supervision of an experienced clinical faculty member, student attorneys will represent and provide counsel to low-income clients in matters of family law such as divorce, child custody, possession and access, paternity, modifications, enforcement actions, child and spousal support and adoption. Student attorneys will be the primary practitioners on the case and meet one-on-one with the clinical faculty member weekly for guidance, case consultation and updates.

The Clinic will engage student attorneys in the performance of fundamental lawyering skills and tasks including but not limited to interviewing and counseling clients, negotiating, fact development and analysis, strategic case planning, conflict resolution and decision making, motion and trial practice, drafting legal pleadings and ancillary documents, organization and management of legal work, cultural competency, collaboration and self-evaluation. Student attorneys will also provide services to pro se litigants at the clinic’s “self-help desk” at the courthouse on matters such as how to complete uncontested divorce forms promulgated by the Texas Supreme Court.

The class will meet twice a week (Tuesdays and Thursdays 3:30 p.m. to 4:45 p.m.) and the pedagogy will include lecturers, simulation exercises, and case-rounds. It will also include guest speakers, field trips and pro se project (self-help desk). You will spend a minimum of 18 hours a week in the Clinic.

Additional information:

- Mandatory Orientation (No Waivers), **August 17, 2017** (All day)
- Clinic limited to 8 students